

– Edital 02.2026 / Call for Applications 02.2026

Candidate Guide

This document presents the official guidelines for candidates participating in the selection process of the Multi-centric Graduate Program in Chemistry of Minas Gerais (PPGMQ-MG). Read all instructions below carefully to ensure compliance with the exam rules and avoid disqualification.

1. Identification and Header Completion

- When signing the attendance list with the invigilator, carefully check your Application code.
- Ensure you correctly fill in the identification fields on all pages of the exam. Exam identification will be done solely through your application code.
- It is strictly forbidden to place your name, signature, or any other identifying element anywhere in the question booklet or the answer sheet.

2. Permitted and Prohibited Materials

To take the exam, candidates must strictly adhere to the materials they are allowed to keep with them and those that are expressly prohibited:

Permitted Materials	Materiais Proibidos
• Blue or black ink ballpoint pen (the exam and answer sheet must be answered entirely in pen). • Simple scientific calculator (without graphing, programming, or connectivity functions). • Periodic Table provided with the question booklet (may be detached for reference).	• Bibliographic consultation of any kind (books, articles, handouts, etc.). • Personal notes, notebooks, or loose scratch paper. • Electronic Devices (details in item 3 of this guide).

3. Electronic Devices

Attention: It is strictly prohibited to carry, use, or handle any type of unauthorized electronic device during the exam. All devices must be completely turned off and stored in proper bags/backpacks or in the location indicated by the invigilators before the start of the exam.

This prohibition includes:

- Cell phones and smartphones;
- Smartwatches, digital or analog watches;
- Smart glasses and other wearable devices;
- Headphones, electronic earmuffs, among others;
- Tablets, programmable calculators with connectivity or portable computers, etc.

Failure to comply with these guidelines will result in the candidate's immediate elimination from the selection process.

4. Exam Duration, Minimum Stay, and Departure

- **Total Duration:** The exam will have a non-extendable duration of 4 (four) hours (from 1:30 PM to 5:30 PM)
- **Lateness Tolerance:** 15 minutes from the start of the exam, but with no additional time to finish the test.
- **Minimum Stay:** The candidate may only hand in the exam and permanently leave the room after 15 minutes have passed since the official start of the exam.
- **Submission Procedure:** Upon finishing, the candidate must mandatorily hand in the question booklet together with the completed Answer Sheet to the invigilator responsible for the location.
- **Departure Material:** The candidate may take with them exclusively the sheet intended for the Periodic Table. No other part of the exam booklet may be taken out of the room.

5. Completing the Answer Sheet and Grading Criteria

- **Mandatory Transcription:** All final answers must mandatorily be transcribed to the Answer Sheet (located on page 02 of the booklet).
- **How to Fill:** The candidate must completely fill the square corresponding to the alternative they deem correct, using a blue or black ink ballpoint pen. Partial filling or incorrect markings may compromise reading.
- **Grading Criteria:** Only the Answer Sheet will be considered for grading and scoring purposes. The question booklet will not be evaluated.
- **Penalties:** Questions with erasures, double markings, use of liquid correction fluid/tape, or complete lack of filling will automatically receive a score of zero, with no right to appeal.

6. Clarification of Doubts

During the exam, no clarifications, interpretations of statements, or explanations regarding the content of the questions will be provided by the exam invigilators. If the candidate identifies any inconsistency or material error, they must proceed with solving it and submit a formal appeal within the deadlines established in the call for applications after the preliminary answer key is released.